

TO: James L. App, City Manager

FROM: Ron Whisenand, Community Development Director

SUBJECT: Schedule Dates for Applicant Interviews/Appointments for
Planning Commission and Project Area Committee Vacancies

DATE: November 6, 2007

Needs: For the City Council to consider setting the dates for interviews of candidates for filling vacancies on the Planning Commission and Project Area Committee (PAC).

Facts:

1. The Planning Commission consists of seven (7) regular appointed members who are each assigned in staggered three year terms.
2. Three of the Commissioners' terms will expire December 31, 2007. The seats are currently occupied by Margaret Holstine, Ed Steinbeck, and Joel Peterson, who is completing a term vacated by Mike Menath.
3. Three of the PAC members' terms will expire December 31, 2007. The seats are currently occupied by James Cole, Pat McMahan, and David Hanush, who is completing a term vacated by Chuck Treatch.
4. Recruitment notices for both advisory body vacancies were placed in local newspapers and posted on the City's website. The application deadline is November 30, 2007. Due to the timing of this report, staff will provide a final listing of applicants prior to the scheduled interview dates.

Policy
Reference: Adopted Council policies regarding advisory bodies

Options:

- a. (1) Set Thursday, December 6, 2007 at 7:00 PM as the date for interviewing applicants and making appointments to the Planning Commission.; and
- (2) Set Thursday, December 13, 2007 at 7:00 PM as the date for interviewing applicants and making appointments to the Project Area Committee; or
- b. Amend, modify, or reject the above options.